

國立高雄餐旅大學

校外實習學生轉換實習單位申請表

學生姓名：_____學號：_____

原實習單位：_____

實習期間：_____年_____月_____日至_____年_____月_____日止

茲因：_____

業已獲得原實習單位同意辦理離職，並經導師同意，系主任核章後始得轉換之。新實習單位經導師同意後志願序如下：

志願序	實習單位	部門
一		
二		
三		
四		
五		

備註：志願序參考逕入
請先登入校園入口網→在校生校務資訊系統→研發處資訊系統→建教業界名錄

此致

研究發展處 實習輔導組

申請人：

導師簽章：

系主任簽章：

(備註：申請表應完成導師、系主任簽章後再送研發處備查，始得進行後續相關作業。)

National Kaohsiung University of Hospitality and Tourism

Application Form for Change of Off-Campus Internship Placement

Student Name: _____ Student ID No.: _____

Original Internship Organization: _____

Internship Period: From _____ to _____

Due to _____,
the student has obtained approval from the original internship organization to terminate the internship. Upon approval by the faculty advisor and endorsement by the Department Chair, the student may proceed with the change of internship placement. The preferred new internship placements, subject to approval by the faculty advisor, are listed below in order of preference:

Preference Order	Internship Organization	Department
1		
2		
3		
4		
5		

Remarks: For reference on preference selection, please log in to: Campus Portal → Student Information System → Office of Research and Development Information System → Industry-University Internship Directory

To:

Internship Guidance Section, Research and Development Office

Applicant (Student):

Faculty Advisor's Signature:

Department Chair's Signature:

Note: This application form must be completed with signatures from the faculty advisor and the department chair and submitted to the Research and Development Office for recordation before subsequent procedures may proceed.)