國立高雄餐旅大學
海外企業就業徵才推薦表

企業名稱	
所在國家/地區	
是否為仲介公司	□是　　□否
聯絡人姓名/職稱	
地　址	
聯絡電話	
電子信箱	
主要媒合工作之國家/地區	

師長推薦人單位/姓名：

校友推薦人　　推薦人簽章：

(1) 現職單位/姓名:

(2) 畢業科系:

(3) 畢業年度:

注意事項：

1. 本表由**校內師長或校友推薦人**填妥後，由就業與育成服務組承辦人與該企業逕行連繫，提供公司合法登記等佐證資料後，錄案備查後，協助申請業主之職缺分享於本組網頁及社群網站，公告周知。
2. 若因故推薦人不再推薦該單位時，務請推薦人書面或 E-mail 告知承辦人員，以便更新資訊。

中華民國　　年　　月　　日

National Kaohsiung University of Hospitality and Tourism

Overseas Employment Recruitment Recommendation Form

Company Name	
Country/Region	
Is your company a recruitment agency?	**□Yes □No**
Contact Person (Name / Job Title)	
Address	
Telephone	
E-mail	
Primary Country/Region for Job Placement	

Faculty Recommendation

Recommending Faculty Member (Department / Name):

Alumni Recommendation

1. Current Employer (Company Name) / Name:
2. Department (Major) Graduated From:
3. Year of Graduation:

Referrer's Signature: _____

Notes:

1. After this form has been completed by a faculty member or an alumnus/alumna, the staff of the **Employment and Incubation Service Section** will contact the recommended company directly. Upon receipt of supporting documents, such as proof of the company's legal registration, the information will be filed for record. The Division will then assist the employer in posting its job vacancies on the Division's website and social media platforms for public announcement.
2. If the recommender no longer wishes to recommend the company for any reason, they are requested to notify the responsible staff member in writing or by e-mail so that the information can be updated accordingly.

Date：_____（YYYY）_____(MM) _____(DD)