

National Kaohsiung University of Hospitality and Tourism Mark Sheet of Student's Off- campus Internship

Photo	Student Name : _____ Student No. : _____ Internship Unit : _____ Internship Department : _____ Internship Period : date month year to date month year			
No.	Grading Item	Score distribut ion	Score	Comment
1	Capability of work planning	10		
2	Capability of business technology	10		
3	Activity to join in practice	10		
4	Learning spirit	10		
5	Appearance, modesty, etiquette, zeal	10		
6	Honesty, open mind, quick to admit	10		
7	Responsible, serious, dutiful	10		
8	Respects timekeeping [including	10		
9	Activity, diligent or lazy	10		
10	Capability of interpersonal	10		
Total score		100		
General Comment	(Please make a detailed description and suggestions upon student's internship performance in the comment and general comment columns to be used as a reference for improvement in future)			

